



JAMES GRAVES
CREATIVE SOLUTIONS

Skills:

Dreamweaver // Flash // Photoshop // InDesign
Illustrator // Maxon CINEMA 4D // iMovie // Garage Band
Word // PowerPoint // Final Cut Pro // Final Cut Express

Education:

School of Advertising Art
Kettering, OH
Associate of Applied Business in Advertising Art, May 2010

Hicksville High School
Hicksville, OH
Diploma 2008
Band chair leader
Founding Director of the Painting Club
Foreign language club member
Noted for reliability, self-direction, and multitasking

Experience:

Design Chemistry Nov–Dec 2009 Internship Web site redesign Email coding E-card design Logo design	Echo Box Studios June–July 2008 Freelance Print and video logo design Web site design and production (echoboxstudios.com) Video editing
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Modern Alternative Mama February 2010 Freelance Logo design Web site design and production (modernalternativemama.com) Product label design Cookbook design	Delmore Counseling March 2010 Freelance Logo design Business card design
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McDonald's Hicksville, OH February 2006–June 2008
McDonald's Sugarcreek, OH July 2008–May 2010
Noted by superiors for effective time management, reliability,
self-direction, and positive attitude in all situations; Skills include
multitasking, accurate attention to detail, knowledge of new products
and procedures, excellent customer service, and proper inventory control

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